



CITY COUNCIL

RECREATION AND PARKS DEPARTMENT COMMITTEE

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REGULAR MEETING
AGENDA

CHAIRMAN: LES CARRIER
MEMBERS: PETE MARSH AND NATHAN PAINTER
DATE: MONDAY, JANUARY 14, 2019
TIME: 4:30 PM
PLACE: CITY HALL, COUNCIL CHAMBERS, 3800 MUNICIPAL WAY

I. CALL TO ORDER

II. INTRODUCTION OF ATTENDEES

III. MINUTES APPROVAL

1. REGULAR MEETING HELD JUNE 11, 2018
2. REGULAR MEETING HELD SEPTEMBER 10, 2018

IV. ITEMS FOR DISCUSSION

1. Pool Rates / Fair Share Policy
2. East Pool Name

V. ADJOURNMENT



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**REGULAR MEETING
MINUTES**

CHAIRMAN: LES CARRIER
MEMBERS: PETE MARSH AND NATHAN PAINTER
DATE: MONDAY, JUNE 11, 2018
TIME: 4:30 PM
PLACE: CITY HALL, COUNCIL CHAMBERS, 3800 MUNICIPAL WAY

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Les Carrier	Councilman	Present	
Pete Marsh	Councilman	Present	
Nathan Painter	Councilman	Present	

Others present were Clerk of Council Lynne Fasone, Councilman Andy Teater, Mayor Don Schonhardt, Director of Finance Dave Delande, Director of Law Tracy Bradford, Interim Director of Rec & Parks Beth Simon, Director of Service Butch Seidle, Director of Communications & IT Doug Francis, Director of HR Julia Baxter, Chief Robert Fisher, members of staff, the community and press.

MINUTES APPROVAL

REGULAR MEETING HELD APRIL 9, 2018

STATUS:	Accepted
MOVER:	Nathan Painter
SECONDER:	Les Carrier
AYES:	Les Carrier, Pete Marsh, Nathan Painter

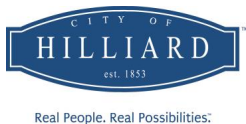
UNFINISHED BUSINESS

Services to Norwich Township Unincorporated Residents

Chairman Carrier asked the Administration for comments. Larry Lester reviewed the **attached** cost estimates on street sweeping and leaf pick-up. Mr. Lester reported the City would need to purchase additional capital equipment and hire two additional maintenance technicians to service the Norwich Township residents. Chairman Carrier called for comments. Discussion regarding the size of area/lane miles to be services and the area having larger more mature trees took place.

Chairman Carrier called for comments on the Township's request for residential pool rates for Township residents. Ms. Simon reviewed the **attached** rate spreadsheet and reported the City would realize a reduction of about \$9,180. Chairman Carrier asked for comments from Committee members. Councilman Painter stated he thought the Committee had some time to make a decision. Councilman Marsh concurred, adding this will be a decision that will affect next year. Chairman Carrier concurred. Discussion regarding maximum capacity of the pools took place. Discussion regarding moving the fence

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at the west pool took place. Chairman Carrier called for comments from the Township.

Ms. Jamie Fisher formally withdrew the request for chipper and leaf pick-up, however, asked the Committee to continue to consider discounted pool rates for township residents.

Councilman Painter moved to table the item so further information could be gathered. Councilman Marsh seconded the motion All were in favor by a voice vote.

RESOLUTIONS

18-R-54 AUTHORIZING THE INTERIM DIRECTOR OF RECREATION AND PARKS TO MODIFY THE PROFESSIONAL SERVICES AGREEMENT WITH KLEINGERS GROUP, INC. TO PROVIDE ADDITIONAL AND EXPANDED DESIGN SERVICES FOR A RECREATIONAL FACILITY, INCLUDING A MIRACLE FIELD, AND AUTHORIZING THE EXPENDITURE OF FUNDS. (\$75,500)

Chairman Carrier called for comments from the Administration. Director Seidle reported the resolution would authorize funds needed to move forward with the Grener project. Director Seidle added this would be part 1 of the next phase of the contract. Chairman Carrier noted the City used part of the State Funds, \$250,000, plus some new State dollars. Chairman Carrier called for comments. Hearing and seeing no other comments.

STATUS:	Positive Recommendation
MOVER:	Pete Marsh
SECONDER:	Les Carrier
AYES:	Les Carrier, Pete Marsh, Nathan Painter

18-R-55 AUTHORIZING THE INTERIM DIRECTOR OF RECREATION AND PARKS TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH CT CONSULTANTS, INC. TO PROVIDE DESIGN SERVICES FOR THE HILLIARD EAST MUNICIPAL POOL PHASE II IMPROVEMENTS AND AUTHORIZING THE EXPENDITURE OF FUNDS. (\$70,500)

Chairman Carrier called for comments from the Administration. Director Seidle noted Resolution 18-R-55 was similar to 18-R-54, the last resolution, and the Administration was moving forward to get the east pool ready. Director Seidle discussed the QB process. Design and improvements discussed. Chairman Carrier called for comments. Hearing and seeing none.

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STATUS:	Positive Recommendation
MOVER:	Nathan Painter
SECONDER:	Les Carrier
AYES:	Les Carrier, Pete Marsh, Nathan Painter

ORDINANCES

18-13

APPROPRIATING FUNDS FOR CIP LB-14 “HILLIARD EAST MUNICIPAL POOL IMPROVEMENTS” AND APPROPRIATING FUNDS FOR CIP LB-24 “THE GRENER SPORTS COMPLEX AND MIRACLE FIELD”; AUTHORIZING THE EXPENDITURE OF FUNDS; AND DECLARING AND EMERGENCY. (\$1,935,000)

Chairman Carrier called for comments from the Administration. Director Seidle reported this ordinance would appropriate \$1.5 million this year to do design. Director Seidle added the balance of the funds would come from the 2019 budget. Director Seidle discussed repairs needed, a safety railing being installed and miscellaneous change orders. Director Seidle requested emergency passage at third reading so improvements to the east pool could begin right after the pool closes. Discussion regarding the ordinance being added to tonight’s Council agenda took place. Chairman Carrier called for comments from Council. Discussion regarding the cost to install sod took place. Hearing and seeing no other comments.

STATUS:	Referred
MOVER:	Nathan Painter
SECONDER:	Pete Marsh
AYES:	Les Carrier, Pete Marsh, Nathan Painter

DISCUSSION ITEMS

1. Fireworks

Ms. Kristen Turner discussed the **attached** map and details surrounding the July 4th events. Discussion regarding road closures and parking took place.

2. 2018 Parade Update

Ms. Beth Simon discussed the Independence Day link, an coming parade meeting, and the parade having three sponsors this year.

3. Hilliard's Station Room Rental

Ms. Haley Bush discussed the opportunity to rent the building at the Station. Ms. Bush further discussed the contract and being able to reserve the building after the first of the year. Ms. Bush discussed the possible timeline, time rental blocks, rates, chairs and tables, upgrades to the flooring, and hours of the restrooms. Ms. Bush added the department would be gathering feedback from customers. Water, heat, electric and the building not having air conditioning took place.

4. Staffing Update

Ms. Simon discussed department staffing, including adding a full-time rec aide and maintenance

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technician. Discussion regarding the full-time rec aide being sworn in tomorrow took place. Discussion regarding the rec aide's responsibilities took place.

5. Pool Receipts

Discussion regarding how often council would like to review pool receipts took place. Councilman Painter suggested at the end of the year; October/November along with review of the performance of the pools.

Chairman Carrier called for further comments. A brief discussion regarding the MOU between the Township and the City for the Pavilion took place. Director Bradford reported the City drafted the MOU, changes were made, and President Iosue was negotiating those changes and responsibilities. Discussion regarding vandalism and ongoing maintenance and care took place. Discussion regarding the timeline for construction, the Historical Society taking care of the bookings and clean-up and insurance took place. Councilman Painter inquired if a certain percentage of the revenues could be held back to help with the maintenance costs. Director Bradford noted she could modify the MOU and bring it back to Council for review on June 25th. Hearing and seeing no further comments.

ADJOURNMENT – 5:31 PM

Councilman Painter moved to adjourn the meeting at 5:31 p.m. Councilman Marsh seconded the motion. All were in favor by a voice vote.

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**REGULAR MEETING
MINUTES**

CHAIRMAN: LES CARRIER
MEMBERS: PETE MARSH AND NATHAN PAINTER
DATE: MONDAY, SEPTEMBER 10, 2018
TIME: 6:00 PM
PLACE: CITY HALL, COUNCIL CHAMBERS, 3800 MUNICIPAL WAY

CALL TO ORDER

Attendee Name	Title	Status	Arrived
Les Carrier	Councilman	Present	
Pete Marsh	Councilman	Present	
Nathan Painter	Councilman	Present	

Also present were Clerk of Council Lynne Fasone, Councilman Tom Baker, Councilman Andy Teater, President Albert Iosue, Mayor Don Schonhardt, Director of IT and Communications Doug Francis, Director of Finance Dave Delande, Director of Law Tracy Bradford, Director of Service Butch Seidle, Interim Director of Recreation and Parks Beth Simon, staff members, press and representatives from the Kleingers Group.

PRESENTATION

The Kleingers Group - Grener Update

[Moved to the second item on the agenda.]

Representatives from the Kleingers Group presented the **attached** presentation regarding the Grener project.

A representative from MSA Design discussed the layout and proposed buildings of the Grener project.

Councilman Carrier called for comments. Discussion regarding grass fields and the costs of the fields took place. Discussion regarding the proposed design serving as an economic driver for the city and attracting very large tournaments to this facility. Discussion regarding possible sponsorships from health providers, etc. took place. Discussion regarding FSA Company doing financial modeling in some of the earlier phases took place. Discussion regarding sewer and water and the City installing a dry gravity field so Miracle Field would not be torn-up. Improvements to Leppert Road discussed.

DISCUSSION ITEMS

Grener - Additional Acreage Purchase

Time running short, Chairman Carrier recommended this item be discussed during the budget process.

Summer Programs

[Moved to the first item on the agenda.]

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Chairman Carrier called for comments from the Administration.

Ms. Kristen Turner presented the **attached** presentation.

Chairman Carrier called for comments. Discussion regarding the department's advertising budget and plans took place. Discussion regarding the process the department uses to interview and book bands for the DORA took place. Discussion regarding July 4th fireworks, sponsorship and special events took place.

AED Defibrillator

Time running short, Chairman Carrier recommended this item be discussed during the budget process.

Master Park Plan - Father Rod DiPietro Park

Time running short, Chairman Carrier recommended this item be discussed during the budget process.

Darby Glen Park Utilization

Time running short, Chairman Carrier recommended this item be discussed during the budget process.

ADJOURNMENT – 6:36 PM

Chairman Carrier called further comments. Hearing and seeing none, Councilman Painter moved to adjourn the meeting. Councilman Marsh seconded the motion. All were in favor of adjournment at 6:36 p.m.

Minutes Acceptance: Minutes of Sep 10, 2018 6:00 PM (Minutes Approval)